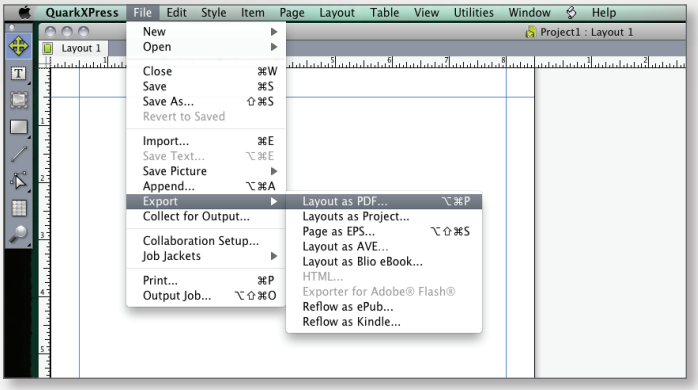
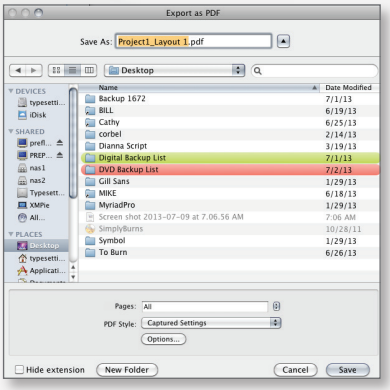
Quark 9 EXPORT **Exporting** a print-ready PDF out of **QuarkXpress 9**

STEP **1**



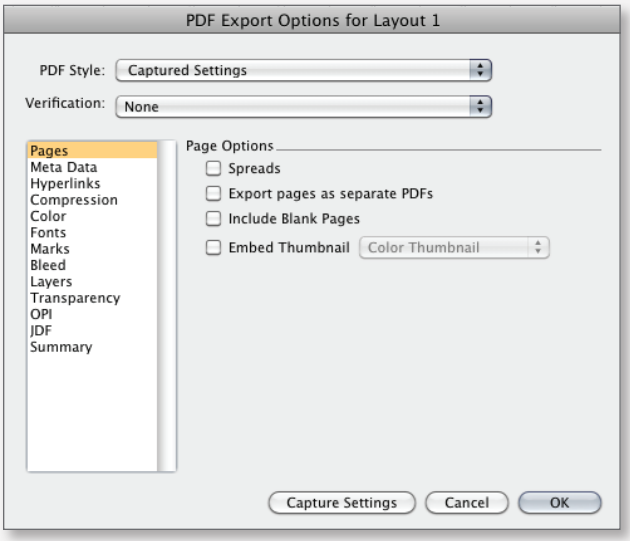
Go to **File** menu and select **Export** and then **Layout as PDF**

STEP **2**



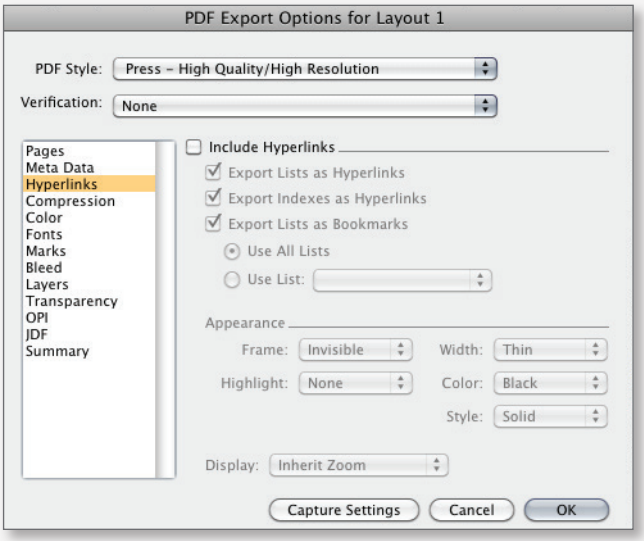
Choose a **file name** and **location** for your PDF, then click **Options** button

STEP **3** **PAGES TAB**



- Make sure all are **unchecked** (if there are going to be blank pages in your piece that you would like included in your pdf, then **Include Blank Pages** would be checked)
- Disregard the **Meta Data** tab
- Next, click **Hyperlinks** tab

STEP **4** **HYPERLINKS TAB**

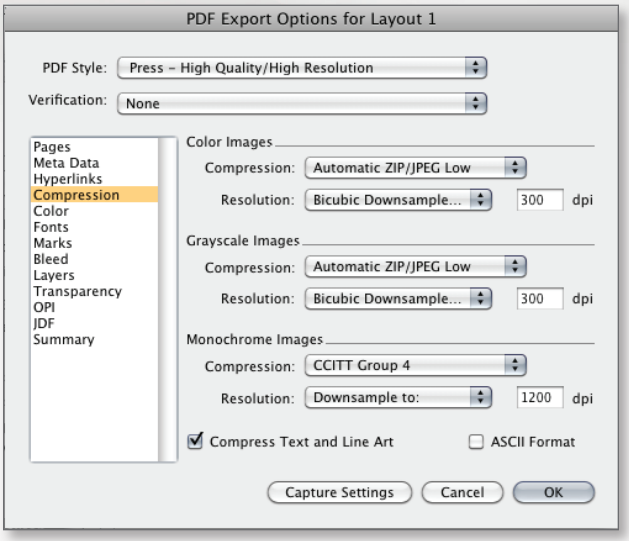


- Make sure all are **unchecked**
- Next, click **Compression** tab

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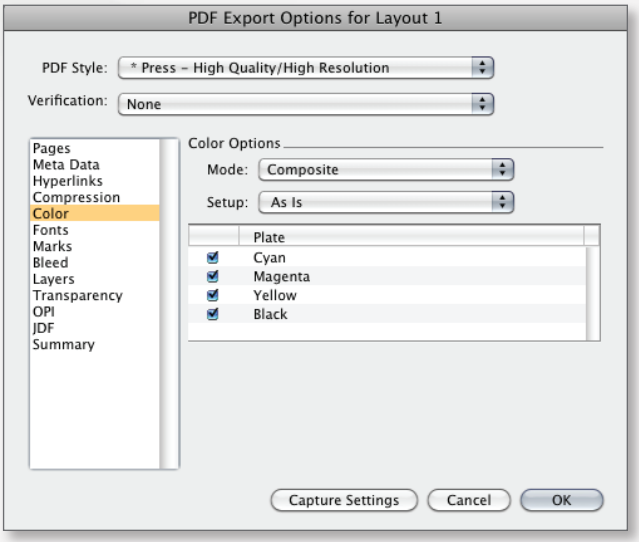
Quark 9 EXPORT **Exporting** a print-ready PDF out of **QuarkXpress 9**

STEP **5** COMPRESSION TAB



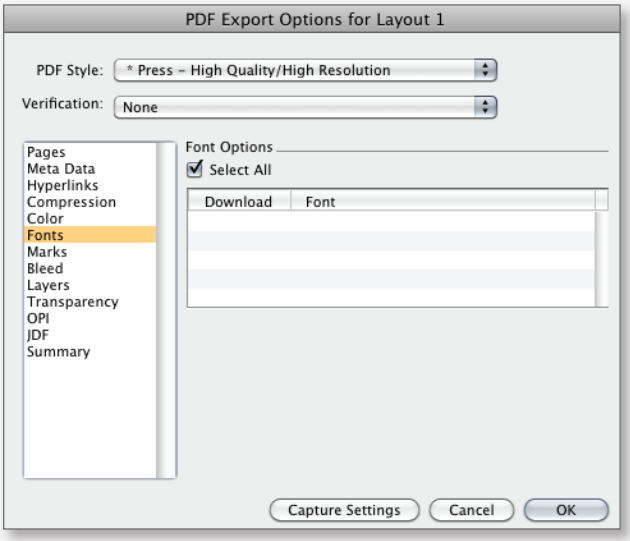
- Match **Settings to Sample** above
- Next, click **Color** tab

STEP **6** COLOR TAB



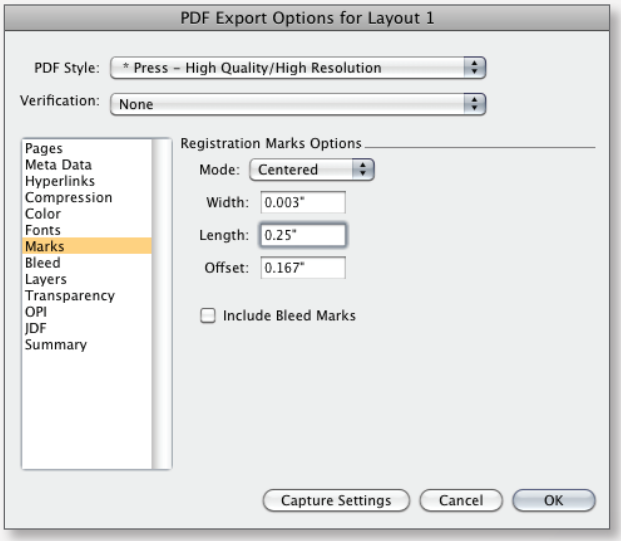
- Mode: **Composite**
- Setup: **As Is**
- Next, click **Fonts** tab

STEP **7** FONTS TAB



- Verification: **None**
- Font Options: **Select All checked**
- Next, click **Marks** tab

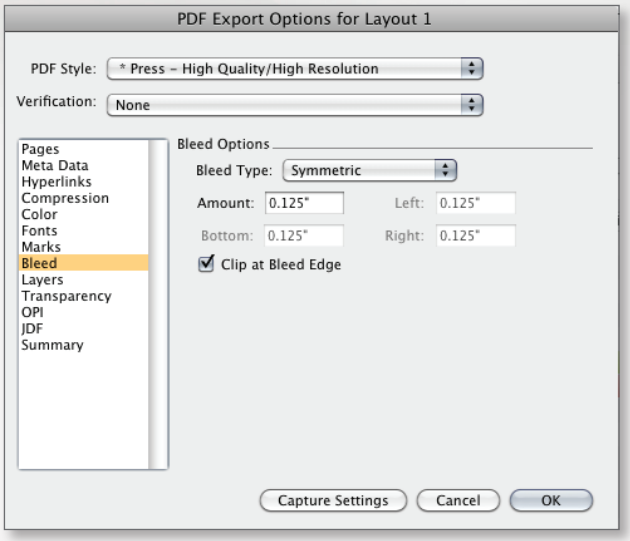
STEP **8** MARKS TAB



- Mode: **Centered**
- Width: **.003"**
- Length: **.333"**
- Offset: **.167"**
- Next, click **Bleed** tab

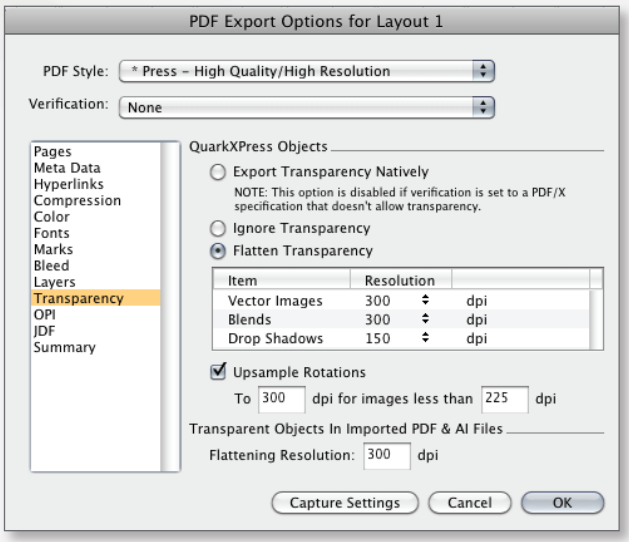
Quark 9 EXPORT Exporting a print-ready PDF out of QuarkXpress 9

STEP 9 BLEED TAB



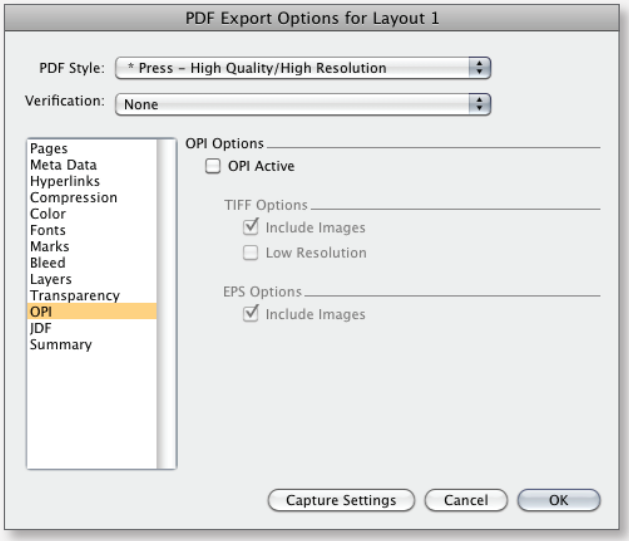
- Bleed Type: **Symmetric**
- Amount: **.125"**
- Disregard the **Layers** tab
- Next, click **Transparency** tab

STEP 10 TRANSPARENCY TAB



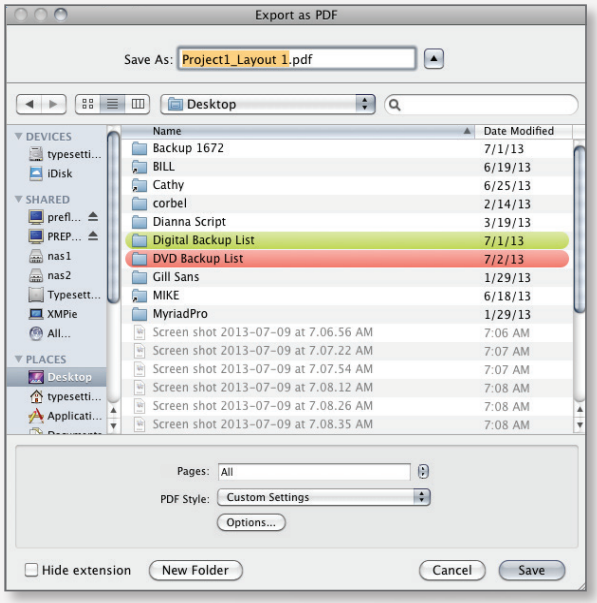
- Match **Settings to Sample** above
- Next, click **OPI** tab

STEP 11 OPI TAB



- Uncheck **ALL OPI** options
- Click **OK** button

STEP 12



- Click **Save**

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